International Federation for the Promotion of Mechanism and Machine Science

- Embracing the world -

Deadline: Three weeks after Paper/Abstract acceptance



IFToMM Young Delegate Program Individual Request Form

Applicant Name Date (DD.MM.YYYY)

Institution

E-mail Birth date (DD.MM.YYYY)

A) Conference Data

Long name

Short name

Conference / Summer School dates: Start (DD.MM.YYYY) End (DD.MM.YYYY)

Corresponding chair Name E-mail

B) Rationale for Individual Young Delegate Program Request (á US \$ 500)

1)	Title of paper		
2)	Budget estimate (\$)		
	Travel costs (flights, train, etc.)	\$	
2.2)	Hotel costs	\$	
2.3)	Conference fee	\$	
2.4)	Total costs (automatically computed)	\$	
3)	Costs covered by your institution (\$)	\$	
4)	Please describe why your institution cannot cover the conference expenses:		
5)	Please attach letters of support for your application (MO/PC/TC/CDG Chair or others)		

C) Conference Decision (please leave empty)

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Criteria	Points
1) Quality of paper	/ max. 10
2) Rationale for need of YDP support	/ max. 8
3) Strength of support letters for YDP application	/ max. 7
Total (automatically computed)	/ max. 25

Recommendation: A B C A: unconditionally accept (23-25) | B: accept if enough funds (14-22) | C: reject (< 14)